

## Vaccination Exemption Request

Vaccination is one of the most effective ways to protect our families, communities and ourselves against COVID-19. Vaccines are proven to prevent severe illness, hospitalization and death from COVID-19. As a part of the St. John's Port Authority's (SJPA's) commitment and shared responsibility to keep each other, our families and associates safe, we are requiring all members of the Port Community to be fully vaccinated against COVID-19, by December 17, 2021, unless granted an exemption. Recognized vaccines include those approved by the World Health Organization (WHO) and/or Health Canada.

Please complete this form by December 17, 2021, to request an exemption. Proof of vaccination must be provided to meet the SJPA's vaccination requirement.

### Privacy Statement

The information requested in this Vaccination Exemption Request is created, collected, retained, used, disclosed and disposed of in a manner that represents the provisions of the *Privacy Act* and other applicable legislation and will be used only for the purpose of ensuring and facilitating compliance with SJPA's Mandatory Vaccination Policy. Access to this information will be limited to those individuals who require access in order to fulfill that purpose. Vaccination and contact information may be used by and disclosed to third party service providers for the purposes of facilitating exemption requests, testing and aggregate reporting on compliance with this Policy. Personal information will not be disclosed by the SJPA except as authorized by law.

Information collected may also be used to determine whether there has been a breach of this Policy, the manner in which such a breach will be addressed, whether a member of the Port Community will be permitted on SJPA property and to address health and safety concerns on site, including whether additional or enhanced safety protocols are necessary in the event of an outbreak or otherwise.

The information will be retained until December 31, 2022, unless longer retention is required by virtue of Policy review, following which it will be disposed of in accordance with SJPA policies and procedures. In the interim, the information collected will be securely held and retained in accordance with the SJPA's Information Management policy.

Name: \_\_\_\_\_

1. I understand and accept the purpose and requirements of this Policy.
2. My vaccination status is:
  - I have received one dose of an approved World Health Organization (WHO) and/or Health Canada two-dose schedule COVID-19 vaccine; and I wish to request an exemption.
  - I have not received any approved World Health Organization (WHO) and/or Health Canada COVID-19 vaccine; and I wish to request an exemption.
  - I do not wish to disclose my vaccine status; and I wish to request an exemption.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date